

## 定金+保證金

繳交方式：

- (1)台北富邦銀行繳款：請列印「繳款單」並臨櫃繳款。
- (2)銀行匯款：請至金融機構櫃台填寫「匯款單」並繳款（匯款手續費請自付；請註明申請單位）。

收款銀行：台北富邦銀行	分行：公庫部
帳號：16-22430-390000-0	
戶名：臺北市政府體育局	

完成匯款後，請將下列文件填妥並用機關及負責人印章：

- (1)申請書一式三份
- (2)繳費單（或匯款單收據影本）
- (3)切結書、收據
- (4)帳戶存摺封面影本

以掛號寄至

10553 臺北市松山區南京東路四段 10 號 5 樓，北市政府體育局運動設施科（場地租借）

## Deposit + Margin:

2 Ways to pay :

- (1)At Taipei Fubon Bank: Print out the "payment form" and save the fee to our Fubon account.
- (2)Money Transfer: Fill the remittance and remit at financial institutions.

\*\*charge of remittance is at your expense; please note the payer/applier's name clearly. \*\*

<b>Beneficiary Bank: Taipei Fubon Bank</b>	<b>Branch: Public Treasury</b>
<b>Account Number: 16-22430-390000-0</b>	
<b>Account Name: Department of Sports, Taipei City Government</b>	

When the payment/transfer is done, please complete below documents (with applier's stamps, etc.):

- (1) The Application Form (in triplicate; 3 copies).
- (2) The payment receipt.
- (3) Affidavit and receipt.
- (4) A photocopy of the bankbook cover.

Please send them as **REGISTERED LETTER** to:

**Division of Facilities (application to rent)**

**Department of Sports, Taipei City Government**