

退費(定金+保證金)

場地使用完畢後，請電話通知退費（02-25702330 分機 6514 或 6519）

若於申請租借時未檢附下列文件，請於退費時填報（機關及負責人章，請用申請書之相同印章）：

- (1)切結書
- (2)保證金+訂金繳款單
- (3)帳戶存摺封面影本
- (4)收據(退還定金保證金)

寄至

10553 臺北市松山區南京東路四段 10 號 5 樓，北市政府體育局運動設施科（辦理退費）

Refund (Deposit+Margin)

Please call for the refund (02-25702330 ext. 6514 or 6519).

Please send below documents if they are not submitted in the application (with same stamps):

- (1) Affidavit
- (2) The payment form (deposit + margin).
- (3) A photocopy of the bankbook cover.
- (4) The receipt of refund.

And then send to:

Division of Facilities (for the refund)

Department of Sports, Taipei City Government

5F, No. 10, Sec. 4, Nanjing E. Road., Songshan District, Taipei City 10553, Taiwan (R.O.C.).